



***Midd-West School District  
Regular Meeting  
Middleburg Middle School  
Monday, June 28, 2010***



***"A Quality Education for All, for Life"***

- I. Executive Session**                      6:30 PM
- II. Call to Order**                         7:30 PM
- III. Roll Call**

<b>Board of School Directors</b>		<b>Present</b>	<b>Absent</b>	<b>Late</b>
Mrs. Nancy O. Kroh	Board President	X		
Mr. James H. Aurand	Board Vice-President	X		
Mr. Larry E. Moyer	Board Treasurer	X		
Mr. M. Richard Aucker	Member		X	
Mr. Timothy E. Folk	Member	X		
Mr. Ronald L. Hoffman	Member	X		
Mrs. Dana J. Kemberling	Member	X		
Ms. Susan K. Kinney	Member	X		
Mr. Ross A. Snook	Member	X		
Dr. Wesley L. Knapp	Superintendent {Non-Voting Member}	X		
<b>Others</b>				
Mrs. Nicole A. Stauffer	Board Secretary	X		
Mrs. Daphne D. Snook	Director of Curriculum, Instruction & Technology	X		
Ms. Lynn Y. Naugle	Business Manager	X		
Orris C. Knepp, III	Esquire, Solicitor	X		
<b>Administrators</b>				
Dr. David Fassett	Supervisor of Special Education	X		
Mr. David Harrison	Principal, WSMS & WBE	X		
Ms. Cynthia Hutchinson	Principal, MWHS	X		
Mrs. Donna Samuelson	Principal, MMS	X		
Mrs. Bree Solomon	Athletic Director	X		
Mr. Gary Thomas	Supervisor of Buildings & Grounds	X		
Mr. Todd VanKirk	Assistant Principal, MWHS	X		
Mr. Gregg Wetzal	Principal, ME & PWP			

#### **IV. Superintendent's Report**

##### **A Welcome to Candidates**

Dr. Knapp welcomed candidates for positions on the agenda tonight.

##### **B Midd-West High School Project**

Dr. Knapp will be touring the high school tomorrow to monitor the progress of the project.

##### **C District Sale**

The District sale will be held on Wednesday, July 21, 2010, at 5:00 PM at Midd-West High School.

##### **D Act 93 Meeting**

Act 93 discussions are actively happening. Their next meeting date will be announced.

##### **E Round Table Invitation**

Dr. Knapp has been invited to participate in a round table discussion. More information will follow.

#### **V. Scheduled Speakers**

##### **A Mr. Matthew Kodak, Quandel**

Mr. Kodak reviewed the most recent executive summary with the Board. Temporary classrooms have been relocated, and a few more will be delivered. The bus loop is underway and will be finished prior to the start of school. The punch list and final cleaning has been created on the completed phase. Demolition has not been completed as scheduled. Mr. Folk made the point that the project is behind on Phase 1 and commonsense would tell you that if you are behind on Phase 1, it will cause further delays on the 2nd and 3rd Phases, and ultimately the final completion date.

#### **VI. Administrative Reports**

##### **A Curriculum, Instruction & Technology** Daphne D. Snook, Director

###### **1. Writing Program**

Mrs. Snook distributed pamphlets to the Board on the Waterside Children's Studio School. Administrators and teachers visited the school on June 16, 2010, to witness their writing program.

###### **2. Summer Institute**

Mrs. Snook gave the Board a brief update on the Summer Institute offerings so far this summer.

##### **B Business & Fiscal**

Lynn Y. Naugle, Business Manager

###### **1. MMS-PlanCon Part J**

The District received approval on PlanCon Part J for the Middleburg Middle School Project from PDE that set the reimbursement rate.

## 2. Rose Consulting Report

Rose Consulting did not find any savings to be refunded. They made some recommendations on current services. One suggestion was a VoIP phone system. The District has purchased that type of system, and we are awaiting installation. Under their recommendation, the unlimited calling feature was rolled back to a per call fee, however, it will be monitored through September. If there are no savings, the billing will be changed back to unlimited calling.

## C Facilities

Gary L. Thomas, Supervisor of Buildings & Grounds

### 1. Midd-West High School Project

Starting next week the custodial staff and summer assistants are beginning to move books and other items to the new building. They are actively sorting through the items that will be offered for sale. We have also shipped tables and furniture to other buildings.

## VII. Action Items

***The following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "Nay" or "I abstain."***

### A Consent Agenda

Mr. Folk moved and Ms. Kinney seconded a motion to approve the Consent Agenda as presented.

#### 1. Approval of Minutes

Motion to approve the minutes from the June 14, 2010, regular meeting of the Midd-West School District Board of Directors.

#### 2. Bills

Approval is requested of the list of bills from May 25, 2010, through June 28, 2010, chargeable against the funds and accounts indicated on the list of bills included in the agenda packet.

#### 3. Student Accident Insurance Contract

Approval is requested of the contract for the Student Accident Insurance with Kreighbaum Insurance, Inc., for the 2010-2011 school year, at the following rates:

- a) School-Time Rate           \$36.00 {2009-2010 rate was \$36.00}
- b) 24-Hour Coverage         \$131.00 {2009-2010 rate was \$131.00}

#### 4. Treasurer's Report

Approval is requested of the treasurer's report for all funds listed below for the period from May 1, 2010, through May 31, 2010.

Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
General Fund	\$ 11,056,061.46	\$ 1,404,817.98	\$ 3,285,681.68	\$ 9,175,197.76
Capital Reserve Fund	\$ 5,448,734.45	\$ 30.26	\$ 57,330.46	\$ 5,391,434.25
Capital Projects Fund 2003	\$ 3,781.66	\$ 0.56	\$ 3,781.66	\$ 0.56
Capital Projects Fund 2008	\$ 395,895.60	\$ -	\$ 395,850.38	\$ 45.22
Capital Projects Fund 2010	\$ 18,585,320.56	\$ 73.97	\$ 1,563,324.87	\$ 17,022,069.66
Capital Projects Fund 2010A	\$ 5,404,871.79	\$ 108.49	\$ -	\$ 5,404,980.28
Food Service Fund	\$ 208,569.80	\$ 47,888.56	\$ 110,441.48	\$ 146,016.88
Athletic Fund	\$ 5,094.69	\$ 50,001.06	\$ 34,767.77	\$ 20,327.98
Activity Fund	\$ 83,032.40	\$ 15,196.80	\$ 19,040.39	\$ 79,188.81

## 5. Depository Relationships

Approval is requested of the following financial institutions as depositories for the period of July 1, 2010, through June 30, 2011:

- a) Mifflinburg Bank & Trust
- b) M & T Investment Group {Manufacturers & Traders Trust Co.}
- c) M & T Bank
- d) PNC
- e) Swineford National Bank/Fulton Financial Corporation
- f) Pennsylvania Local Government Investment Trust {PLGIT}
- g) Pennsylvania School District Liquid Asset Fund {PSDLAF}

## 6. Facsimile Signature Authorization

Approval is requested to grant authorization for the following individuals to use the facsimile signatures of the Board President and Board Treasurer for the 2010-2011 school year on behalf of the following funds as follows:

### Activity Fund

Robin A. Kauffman  
Brenda L. Saylor

### Athletic Fund

Robin A. Kauffman  
Brenda L. Saylor

### Capital Reserve Fund

Robin A. Kauffman  
Jeri S. King

### Capital Projects Fund

Robin A. Kauffman  
Jeri S. King

### Food Service Fund

Robin A. Kauffman  
Brenda L. Saylor  
Teresa D. Arbogast

### General Fund

Robin A. Kauffman  
Jeri S. King  
Connie L. Mitchell  
Brenda L. Saylor

### Payroll Fund

Robin A. Kauffman  
Connie L. Mitchell  
Brenda L. Saylor

## **7. Budget Transfers**

Approval to grant authorization to the Administration to make final budget transfers, as needed, prior to closing the accounts in the 2009-2010 financial statements and to provide a list of these transfers, if any, to the Board for ratification upon completion of the local audit for the 2009-2010 school year.

## **8. Authorization to Pay July Bills**

Approval is requested to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

## **B Fiscal**

### **1. PlanCon Part H-Project Financing-Midd-West High School**

Mr. Aurand moved and Ms. Kinney seconded a motion to approve the request for the Administration to submit the PlanCon Part H: Project Financing for the Midd-West High School Addition and Renovations Project #3453 to the Pennsylvania Department of Education as presented. {A copy of the Project Financing Board Transmittal form has been included in the distribution folders.}

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Snook

NO Moyer

Motion Carried

### **2. 2010-2011 Final General Fund Operating Budget**

a) Ms. Kinney moved and Mr. Aurand seconded a motion to approve the request of the 2010-2011 Final General Fund Operating Budget in the amount of \$30,882,977.00.

YES Aurand, Folk, Kemberling, Kinney & Kroh

NO Hoffman, Moyer & Snook

Motion Carried

- b) Mr. Folk moved and Ms. Kinney seconded a motion to approve the request to levy taxes for the 2010-2011 Final General Fund Operating Budget:

Real Estate	55.45 mills {Currently 48.85 mills}
Per Capita	\$5.00 per person {Currently \$5.00 per person}
Per Capita Section 511	\$5.00 per person {Currently \$5.00 per person}
Reality Transfer	1% {Currently 1%}
Earned Income	1.8% {Currently 1.8%}

YES Aurand, Folk, Kemberling, Kinney & Kroh

NO Hoffman, Moyer & Snook

Motion Carried

### 3. 2010 Homestead/Farmstead Exclusion Resolution

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the request of the 2010 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2010, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). *{A copy of the Resolution is included in the agenda packet.}*

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

## C Policy & Program Recommendations

### 1. Psychology Textbook

Mr. Aurand moved and Mr. Folk seconded a motion to approve the request of the following textbook:

- a) ***Understanding Psychology***-Glencoe ISBN: 978-0-07-874518-8

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

**2. Revised Policy Guide 210-Use of Medications-Second and Final Reading**

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the request of revised Policy Guide 210, Use of Medications, on second and final reading. *{A copy of the policy is included in the agenda packet.}*

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

**3. Revised Policy Guide 204-Attendance-First Reading**

Mr. Folk moved and Mr. Aurand seconded a motion to approve the request of revised Policy Guide 204, Attendance, on first reading. *{A copy of the policy is included in the agenda packet.}*

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

**4. Revised Policy Guide 816-Web Publishing-First Reading**

Mr. Aucker moved and Ms. Kinney seconded a motion to approve the request of revised Policy Guide 816-Web Publishing, on first reading. *{A copy of the policy is included in the agenda packet.}*

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

**5. Revised Policy Guide 810-Transportation-First Reading**

Mr. Folk moved and Mr. Aurand seconded a motion to approve the request of revised Policy Guide 810, Transportation, on first reading. *{A copy of the policy is included in the agenda packet.}*

YES Aurand, Folk, Kemberling, Kinney & Kroh

NO Hoffman, Moyer & Snook

Motion Carried

## 6. New Policy Guide 251-Children and Youth in Transition-First Reading

Ms. Kinney moved and Mr. Aurand seconded a motion to approve the request of new Policy Guide 251, Children and Youth in Transition, on first reading. *{A copy of the policy is included in the agenda packet.}*

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

## D Personnel

### 1. Personnel Report

Mr. Aucker moved and Mrs. Kemberling seconded a motion to approve the personnel report as presented below.

#### a) Employments-Certificated

Ms. Kinney moved and Mr. Aurand seconded a motion to approve the request to employ the following individuals:

<b>Christopher J. Blockus</b>	Professional Employee Secondary Guidance Counselor Effective: August 30, 2010 Salary: \$49,588.00 {Replacement/Hutchinson}	<b>MWHS</b>
<b>Jason F. Foresman</b>	Professional Employee Special Education Teacher Learning Support Effective: August 30, 2010 Salary: \$46,616.00 {Replacement/Hutchinson}	<b>MWHS</b>
<b>Kyle C. Elbin</b>	Temporary Professional Employee Business/Computer Technology Education Teacher Effective: August 30, 2010 Salary: \$40,675.00 {Replacement/Harrison}	<b>WSMS</b>
<b>Brittany R. Folk</b>	Temporary Professional Employee Elementary Teacher-Grade 3 Effective: August 30, 2010 Salary: \$39,436.00 {Replacement/Harrison}	<b>WBE</b>
<b>Dustin J. Manotti</b>	Temporary Professional Employee Elementary Teacher-Grade 5 Effective: August 30, 2010 Salary: \$39,436.00 {Replacement/Harrison}	<b>WSMS</b>



**Lindsey E. Snyder**

Temporary Professional Employee  
 Elementary Teacher-Kindergarten  
 Effective: August 30, 2010  
 Salary: \$39,436.00 {Replacement/Harrison}

**ME, PWP, WBE****b) Employment-Classified**

Approval is requested to employ the following individual:

**Crystal N. Kline**

Part-time Instructional Assistant  
 Multi-Disability Support Program  
 Effective: August 30, 2010  
 Salary: \$7.65 (base) per hour plus an additional \$.50  
 per hour to base. {Replacement/Fassett}

**PWP****c) Extended School Year (ESY) Program-Instructional Assistant**

Approval is requested to approve the following individual as an instructional assistant for the Extended School Year (ESY) Program at the base hourly rate plus an additional increment of \$.50 per hour for the period of July 1, 2010, through July 29, 2010:

Crystal N. Kline                      \$7.55

**d) Summer Technology Assistant**

Approval is requested to employ the following individual:

**Dustin A. Snook**

Summer Technology Assistant  
 Rate: \$7.25 per hour  
 For the Period: July 1, 2010, through August 27, 2010.

**MWSD**

Approval is requested to revise the employment of the following individual:

**Heidi R. Shellenberger**

Summer Technology Assistant  
 Rate: \$7.25 per hour  
 For the Period: June 21, 2010, through August 20, 2010.  
*{Formerly July 1, 2010, through August 27, 2010.}*

**MWSD**

e) **Resignation**

Approval is requested to accept the following resignation:

**Denyel N. Shirk**

Junior High Girls Basketball Coach

**WSMS**

Effective: June 16, 2010

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Moyer

NO Snook

Motion Carried

### 3. **Employment-Certificated**

Ms. Kinney moved and Mr. Aurand seconded a motion to approve the request to employ the following individual:

**Melissa M. Boonie**

**MMS**

Elementary Teacher-Grade 6/social studies

Effective: August 30, 2010

Salary: \$45,379.00 {Replacement/Samuelson}

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

### 4. **Employment-Classified**

Mr. Aurand moved and Mr. Hoffman seconded a motion to approve the request to employ the following individual:

**Nathan J. Sloyer**

Technology Technician

**MWSD**

Effective: July 6, 2010

Salary: \$14.40 per hour

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

### 5. **Board Secretary Stipend**

Mr. Hoffman moved and Mr. Snook seconded a motion to approve the request of the stipend of \$3,000.00/year for Board Secretary for the term of July 1, 2010, through June 30, 2011. {Currently \$3,000/year}

YES Aurand, Hoffman, Moyer & Snook

NO Folk, Kemberling, Kinney & Kroh

Motion Failed

Mr. Folk moved and Ms. Kinney seconded a motion to approve the request of the stipend of \$3,090.00/year for Board Secretary for the term of July 1, 2010, through June 30, 2011. {Currently \$3,000/year}

YES Folk, Kemberling, Kinney & Kroh

NO Aurand, Hoffman, Moyer & Snook

Motion Failed

## VIII. Other Items

Mrs. Kroh announced that there would be a Special Board meeting on July 20, 2010, for the purpose of consideration of the PlanCon part D and E and to address any additional business deemed necessary by the Board. The meeting is scheduled to begin at 7:00 PM at the Middleburg Middle School.

Dr. Knapp announced that several newly hired teachers were in the audience, and he asked if they would make a few comments.

Mr. Blockus, who was hired this evening as a high school guidance counselor, told the Board that he comes to Midd-West from Benton High School. Benton High School is a 7-12 building so there will be some adjustment. Mr. Blockus noted that running is his stress reliever, and he is happy to be here.

Mr. Foresman, who was hired this evening as a special education teacher at Midd-West High School, told the Board that he comes to us from Danville High School where he is a learning support teacher. He has worked there for five years and is also excited to be here.

Mrs. Boonie, who was hired this evening as a grade 6 social studies teacher at Middleburg Middle School, told the Board that she, too, joins our District from Danville where she has taught for seven years. Mrs. Boonie is an East Juniata graduate and is currently a resident of Kreamer. She is also excited to be employed by the Midd-West School District.

## IX. Public Comment

***Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.***

**X. Reports****A CSIU**

Mr. Timothy E. Folk, District Representative

The CSIU has been awarded a three-year Title IIB Math and Science Partnership grant from the Pennsylvania Department of Education, one of ten awards made throughout the state. The first year of funding will total \$386,124, with the second and third years contingent on the availability of federal funding.

The grant provides a two-week summer internship for 32 science teachers taught by faculty at Susquehanna University. Teachers also will have a master science teacher work with them in their home district for three days to model, team teach and coach. The focus of the professional development is scientific inquiry with strands that address areas of need indicated by the PSSA data from CSIU-region schools.

**B SUN Area Technical Institute**

Mr. Ronald L. Hoffman, District Representative

The placement rate for the 09-10 SUN Tech Seniors includes 32% going into higher education, 34% employed and five percent are going into the military, indicating 71% are gainfully placed.

The 2009-10 Adult Education Enrollment included 247 students registered for the evening programs and three students were enrolled in the Prime Time Adult (PTA) program. SUN Tech will receive in the 2010-11 fiscal year, Adult Education Subsidy reimbursement of \$6.88 per instructional hour for these programs, estimated at \$3,3054.72.

SUN Tech is eligible for Carl Perkins allocations in the amount of \$166,776 for the 2010-11 fiscal year. This is up from \$159,722 received in the 09-10 fiscal year. The Perkins Planning Committee met May 25, 2010 to review the guidelines and begin processing the Grant proposals that will be submitted for these monies;

Dr. Hartman, Superintendent of Record, reported he enjoyed his term as the SUN Tech Superintendent of Record and that he had inquired of the incoming superintendent for the Shikellamy School District, Ms. Robin Musto, if she would be willing to accept the one year remaining on the two year term for the Superintendent of Record appointment.

**C PSBA Liaison**

Ms. Susan K. Kinney, District Representative

Ms. Kinney reported she had the opportunity to listen in on a recorded conference call regarding the pension crisis.

**D Buildings & Grounds Committee**

Mr. M. Richard Aucker, Chair

The next Buildings & Grounds Committee meeting will be held on August 12, 2010, at District Office at 4:00 PM.

**XI. Information Items****A Dates for Board Members' Calendars**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
7/02/10	-	Offices Closed for the Holiday	All Locations
8/09/10	7:30PM	Regular Meeting	WSMS
8/23/10	7:30PM	Regular Meeting	WSMS
8/25/10		New Staff Member Orientation Day	MWHS
8/30/10		Teacher In-Service Day (All Staff)	
8/31/10		Teacher In-Service Day	
8/31/10		Kindergarten Orientation	WBE
8/31/10		Back-to-School Night	MWHS
9/02/10		Teacher In-Service Day	
9/02/10		Back-to-School Night	ME, PWP, WBE, MMS, WSMS
9/02/10		Kindergarten Orientation	ME, PWP
9/06/10		Offices Closed for the Holiday	All Locations
9/07/10		Opening Day of Classes	All Locations

**XII. Adjournment**

***There being no further business for the meeting, Mr. Hoffman moved and Mr. Snook seconded a motion to adjourn.***

YES Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO

Motion Carried

Meeting Adjourned at: 8:38 PM

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Board Secretary